

INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD
TENDER NOTICE FOR MEDICINES

The International Islamic University, Islamabad, is a Public Sector University located in Islamabad, Pakistan, invites sealed bids from the original manufacturers/authorized distributors/suppliers/Contractors etc., registered with the Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for Supply of Medicines through one year running contract basis as follows:

S. No.	Description	Tender Cost	Earnest Money
1.	Procurement of Medicines through running contract basis for IIU Sector H-10 Campus, Islamabad	Rs: 3,000/-	Rs. 50,000 in the form of Pay Order or Bank Draft in favour of International Islamic University, Islamabad

2. The Tenderers are required to quote/ offer a **maximum discount rate** on the retail price of patent Medicines for Medical Centers of International Islamic University, Islamabad for a period of 01 year which may likely be extended with the mutual consent of both parties.

3. The Tenderers may access the Tender Documents containing detailed terms and conditions, Specifications etc. on IIUI, PPRA, EPADS (<https://eprocure.gov.pk>) only. International Islamic University, Islamabad will follow the PPRA rule of **Single Stage One Envelope procedure**;

4. The Tender Documents must be supported with **Tender Cost** (non-refundable) and **Earnest Money** (refundable) as shown above in shape of a Pay Order or Bank Draft in favour of International Islamic University, Islamabad.

5. The bids shall be prepared in accordance with the instructions in the bidding documents. The Tenderers must submit their bids on PPRA EPADS only on or before the bid opening date and time. Any information regarding the procurement may kindly be acquired from the office of the undersigned, Telephone No. 051-9019258, room # 106, Admin Block, IIUI.

6. The bids received on EPADS on or before **Wednesday, October 9, 2024, at 11:00 A.M.** will be opened by the **Bid Opening Committee** on the same day at 11:30 A.M. in the **Room 106, 1st Floor, P&S Section, Admin Block, New Campus, Sector H-10, International Islamic University Islamabad** in the presence of bidders/their representative(s) who may like to attend the bid opening. The Bidders are required to submit the Hard copies (along with the original CDR) of their Bids in the Office of the undersigned on or before the bid opening date and time.

7. The International Islamic University Islamabad reserves the right to accept or reject any or all bid(s) in terms of Rule-33 of Public Procurement Rules 2004.

M. Sajid Mehmood
Assistant Director-I(P&S)
Ph. No: 051-9019258/9019260

INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD

Purchase & Store Section, Admin Block, New Campus, Sector H-10, Islamabad.

Tel: 051-9019293

SUBJECT: **TENDER DOCUMENT FOR PURCHASE OF MEDICINE FOR MEDICAL CENTERS OF INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD (IIUI)**

"TERMS AND CONDITIONS"

1. Any addition, deletion or modification of any clause of the Procurement terms & conditions of International Islamic University Islamabad (IIUI) by any vendor will not be acceptable and may lead to rejection of the bid.
2. The original Manufacturers / Authorized Distributors (With Valid Authorization/ Distribution Certificate) / Suppliers registered with the Income Tax and Sales Tax Department and who are on the Active Taxpayers List (ATL) of FBR, are eligible to participate in the tender.
3. The Documents along with the Pay Order/Call Deposit/Demand Draft amounting to Rs.3,000/- as a tender documents fee (Non-Refundable) shall be submitted in favour of International Islamic University, Islamabad.

4. A Part / Advance payment is not allowed.

5. The exact completion/delivery time from the date of the purchase/work order will be a maximum of 30 days. The handing over/ completion time is of critical importance.

6. After the opening of bids, International Islamic University Islamabad will examine the bids for completeness as per the tender document.

7. The International Islamic University, Islamabad will follow the PPRA rule of **Single Stage One Envelope procedure**

8. The bid should be submitted through EPADS on or before **Wednesday, October 9, 2024, at 11:00 A.M.** The received bids will be opened by the **Bid Opening Committee** on the same day at 11:30 A.M. in **Room 106, 1st Floor, P&S Section, Admin Block, New Campus, Sector H-10, International Islamic University Islamabad** in the presence of bidders/their representative(s) who may like to attend the bid opening.

9. If the vendor fails to deliver the goods to International Islamic University, Islamabad on time then the penalty will be charged as under:
 - a. 02% per month of the total Purchase Order value.
 - b. If the vendor fails to deliver the goods/services during the extended period (if granted) then the purchase/work order may be cancelled and Earnest money may be forfeited.

10. The Bidders cannot challenge the findings of the evaluation or ask for a reason for disqualification.

11. If the delivered Medicines are not according to the required quality standards/ specifications, the same shall be liable to be rejected after inspection. The bidder/vendor would be required to REPLACE as per requirements mentioned in our BoQs at no cost to the IIUI, otherwise, the purchase/work order will be cancelled after the due date with confiscation of earnest money AND the bidder will bear all costs and expenses thereof.

12. The Tenderers are required to quote/ offer a MAXIMUM DISCOUNT RATE on the retail price of patent Medicines for Medical Centers of International Islamic University, Islamabad for a period of 01 year which may likely be extended with the mutual consent of both parties.

13. It is the sole responsibility of the bidder/agent / supplier/manufacturer to comply with the applicable laws, be national or international.

14. In case of any dispute, the decision of the President, IIUI will be final and binding upon the parties.

15. The IIUI reserves the right to modify the quantities of goods / services at any time before the award of purchase/ work order.

16. The bidder is required to deposit Rs. 50,000 in the form of Pay Order or Bank Draft as Earnest Money in favour of International Islamic University, Islamabad. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.

17. The International Islamic University Islamabad reserves the rights to accept or reject the bid if;
 - i. Received later than the date and time fixed for tender submission
 - ii. The tender is unsigned/ unstamped
 - iii. The offer is ambiguous
 - iv. The offer is conditional

v. Offer is made by the unauthorized agent/ supplier/service provider of the original equipment manufacturer.

vi. The offer is from a firm, which is blacklisted by any Govt. Office.

vii. The offer is received by telephone/telex/fax/telegram.

viii. Any unsigned/ambiguous erasing, cutting/overwriting etc. is made.

ix. The Company Profile, client list and detail of similar projects/works is not attached.